

# AGENDA

## Newborough Primary School P&C Inc

General Meeting – 04/08/2025 7:00pm-8:00pm

1. Welcome and Acknowledgement of Country	Jodie Laurie
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2. Attendance and Apologies	Georgia
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**Present:** Andrew S, Laurie M, Georgia B, Denise J, Karen T, Maribel W, Lee W, Jade F, Sheloe H,

**Apologies:** Jodie P, Chenoa W, Jess B,

3. Approval of previous minutes	Jodie Laurie
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From General Meeting 18/06/2025. Approved without amendment.

4. Follow up from previous minutes
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### 4.1 Time capsule (Georgia- info from Karen):

Karen followed up the Time Capsule and instructions/a map to find it are held in the office- although two different sets of measurements are provided! Admin will discuss actions to be taken from here- digging it up from suspected location may be difficult.

### 4.2 Stage

Review of quote received through Programmed. Cost is higher than anticipated and P&C expenditure is not being requested.

Direct to Market option may be explored pending discussion around future building works and drainage considerations. No actions required from P&C at this stage.

5. Reports
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### 5.1 Principal's report (Denise J):

As tabled (attached)

### ACTIONS:

Donation in recognition of RUOK Day (11 September) approved in principle- donation will cover the costs of yellow arm bands for students trained as a support person through the "You Can Sit With Me" program (<https://youcansitwithme.org/>). **Maribel to send total expenditure requested to Georgia for approval through the executive committee.**

Up to \$200 approved for expenditure on afternoon tea as a thank you to cleaners, gardener, EAs and other support staff on Support Staff Appreciation Day 15/10/25. **Admin team will organise catering.**

Up to \$200 approved for expenditure on morning tea as a thank you to teachers on World Teachers' Day 31/10/25. **Admin team will organise catering.**

**Georgia to send out survey to members regarding P&C meeting start time.**

### 5.2 President's report (Jodie):

No report.

*The Newborough Primary School P&C acknowledge and respect the traditional peoples of the Whadjuk Nyoongar land we meet on. We respect the connection of the Nyoongar people to these lands and recognise their continuing custodianship of country- Nyoongar boodja. The land may have changed but the connection remains.*

### 5.3 Newbros (Andrew M):

No report

### 5.4 Canteen (Georgia):

Canteen will be closed on the day of the faction carnival.

Canteen will be open earlier on the day of the book week incursion- this has been organised with Canteen Kings and the volunteer that day.

Transition to one volunteer per shift with no drinks/jelly cups on menu has occurred. Two volunteers are scheduled on the last day of term in anticipation of increased orders and Meal Deal specials.

School will advise if swimming lessons in Term 4 will impact on canteen operations.

<b>6. Finances</b>	<b>Andrew S</b>
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#### 6.1 Treasurer's report (Andrew S):

As tabled (attached)

#### 6.2 Financial motions:

Nil.

<b>7. General business</b>
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#### 7.1 Trivia night planning (Laurie)

MC for night has been organised (paid as potential volunteers not available). Jacob M will write and read out questions, as he has in previous years.

\$200 donation from Mulberry Tree offered to Denise. Will be used for 4 x \$50 Karrinyup Vouchers

\$100 Hamper IGA- will be collected 14 August by Lee. **Denise will forward email to Lee (required for pickup).**

More donations welcomed although not required. Jade can organise café vouchers through family member.

Andrew will sort out coins and purchase wine for additional prizes on night.

Loan of small speaker from the school requested for the evening. Laurie will email Sharon to coordinate.

Set up on day- shout out for volunteers will go through P&C WhatsApp group..

#### 7.2 School Disco (Jade/Sheloe)

Format: K/PP 3PM-4PM, Yr 1-3 4:15PM-5:15PM, Yr 4-6 5:30-6:30.

Awaiting contact from Lauren Robinson (Davey Real Estate) to confirm sponsorship for dance floor and associated publicity (*N.B 05/08/2025- Lauren has confirmed generous donation of \$700 towards this*)

Collection of stage needs to be done by 8AM on Saturday due to Karate. Jade has confirmed with the vendor that this will occur.

Clear communication to parents that children are to be supervised at event needs to occur (not a drop and leave!) This will be communicated on fliers, Facebook, and through WhatsApp groups. Admin will greet families at gate and reinforce this as required.

Risk Management Plan needs to be completed. Jodie had planned to request James take on this task and be the person in charge on the day, due to her being unavailable. In absence of James and Jodie at the meeting, Georgia has agreed to complete RMP but is also unavailable to be person in charge.

### **7.3 Entertainment Book (Georgia)**

Lauren from Entertainment Book has been in touch to see if we want to run a booklet campaign. Letter, booklet and customised QR code linked to school's payment page are delivered to school ready for distribution (Lauren can also assist with classroom distribution if required.) No cost, commission or risk involved with a campaign.

**Approved- Georgia will coordinate with Lauren**

### **7.4 Kids Club in the library update (Maribel)**

Uno club has commenced on Monday, chess club commences Tuesday, Friendship bracelets Thursday. Plan for Drawing/sketching tutorials/free drawing space on another day. Mix of ages have shown interest. Not all money spent yet, waiting to see uptake of various activities before purchasing as required.

## **8. Expenditure proposals**

### **8.2 Library shelving**

Itemised quote received from Mandy alongside funding proposal approved at last meeting. Expenditure of \$9964.83 approved.

## **9. Fundraising/Planned events**

## **10. Other**

Safety issue of parent's doing drop off/pick up on service road raised. Denise will take actions to address this.

**Next P&C meeting: Wednesday Week 8, Term 3, 10/09/2025**



### **Principal's Report – P&C Meeting 4 August 2025**

Dear P&C Members,

#### **Scope to change time of P&C Meetings**

Is there scope to move the P&C Meetings to an earlier time 5.30 or 6pm?

#### **A few important dates**

Would the P&C like to do anything for these days? Organise something?

- R U OK Day – 11 September
- Support Staff Appreciation Day – Celebrating cleaners, EAs and ministerial staff. 15 October
- World Teachers' Day – 31 October

#### **Business Plan Update**

- What matters Most Survey – 50 families
- Working on targets now we have received our NAPLAN data to analyse.

#### **Book Lists**

Karen, Sharon and I will be meeting with representatives from Campion, Winc and Officeworks to determine which company we will use for booklists 2026. Our decision will be made on quality of service, costs or commission charged to the school, ease and cost of delivery/pick up for families, costs of products to families and quality of products. Booklists will continue to be managed by the school regardless of which company we choose.

We will also make decisions about the provision of a student diary as this contract ended this year.

#### **Mulberry Tree Donation**

- We have secured a \$200 pledge of a donation for a prize for the Quiz Night or raffle. What would the P&C like – a gift voucher? Hamper?

#### **Tucker Fresh IGA – Morris Place**

- Agreed to the \$100 hamper that can be collected on Thursday 14 August.

Thank you,  
Denise

# Treasurer's Report – 4<sup>th</sup> August 2025

**Period covered** 12 June to 3 August 2025

## Notable Updates

- Newbros movie night made a small loss of \$148.29
- An additional \$512 in P&C contributions were received, now totaling \$7,498 voluntary contributions this year.
- \$1,432 in second hand Uniform shop sales this year.
- \$3,122 in JFE consignment sales this year. \$9,956.25 stock in hand remaining.
- Entertainment Book is still generating income of \$84.00 this year despite no promotion for a few years.
- Containers for change program has made a modest \$92.90 so far this year.
- The P&C currently has two 3-month term deposits which have made \$1,581.63 in interest this year.
  - #1 next maturity date is 24 Oct 2025
  - #2 next maturity date is 5 Dec 2025

## Bank Account Summary

Account Name	BSB	Account Number	Balance
Transaction	036-027	579280	\$ 39,558.21
Netball	036-027	821049	\$ 3,664.42
Newbros	036-027	821057	\$ 3,424.72
Debit Card	036-027	821030	\$ 500.00
Term Deposit #1	036-027	834317	\$ 51,261.56
Term Deposit #2	036-027	838684	\$10,688.04
<b>Total</b>			<b>\$109,096.95</b>

## Funding Status

Initiative	Amount	Status
Basketball Hoop	\$ 600.00	Disbursed
Wellness Room – Part 1	\$ 3,000.00	Complete
Wellness Room – Part 2	\$ 1,000.00	Complete
Wellness Room - Ottoman	\$ 3,100.00	Complete
Kindy Toy Storage	\$ 500.00	Complete
Banksia Broadcast	\$ 500.00	Complete
Library Books – Young Fiction	\$ 5,000.00	Complete
Year 6 Camp 2026	\$ 2,745.12	Funds Set Aside
Tree Planting	\$ 600.00	Funds Set Aside
Sustainability	\$ 92.90	Funds Set Aside
Shade Sails	\$ 6,303.00	Awaiting Final Invoice
Containers for Change Bins	\$ 286.00	Complete
Decodable Readers	\$ 5,000.00	Complete
Interschool Sports Shirts	\$ 4,800.00	Disbursed
Lunchtime Chess Club	\$ 800.00	Disbursed
<b>Total</b>	<b>\$34,327.02</b>	

## Overall Financial Position

P&C currently has \$82,266.79 available to spend on initiatives after considering approved funding and \$10,000 cash reserve.

# Profit and Loss

## Newborough Primary School Parents and Citizens' Association Incorporated For the period 13 June 2025 to 3 August 2025 Accrual Basis

	13 JUNE-3 AUG 2025	YEAR TO DATE
<b>Trading Income</b>		
202 - P&C Contribution Levy	510.00	7,498.00
205 - Uniform Sales - Direct	146.75	1,432.04
206 - Uniform Sales - JFE Consignment	397.19	3,122.89
210 - Fundraising Revenue - General	56.00	9,368.68
212 - Fundraising Revenue - Containers for Change	37.50	92.90
220 - Netball Revenue	27.00	7,461.58
230 - P&C Membership Revenue	-	12.95
240 - Newbros Revenue	476.96	476.96
<b>Total Trading Income</b>	<b>1,651.40</b>	<b>29,466.00</b>
<b>Cost of Sales</b>		
302 - Merchant Fees	57.02	315.67
340 - Cost of Goods Sold - Fundraising	-	2,399.14
350 - Cost of Goods Sold - Uniforms	397.19	3,122.89
351 - Canteen Purchases	-	54.00
<b>Total Cost of Sales</b>	<b>454.21</b>	<b>5,891.70</b>
<b>Gross Profit</b>	<b>1,197.19</b>	<b>23,574.30</b>
<b>Other Income</b>		
270 - Interest Income	-	1,581.63
<b>Total Other Income</b>	<b>-</b>	<b>1,581.63</b>
<b>Operating Expenses</b>		
400 - Donations to School	800.00	29,670.54
410 - Fundraising Expenses	-	1,826.15
419 - General Expenses	-	286.00
426 - Meeting Expenses	-	156.47
428 - Shade Sail Expenses	-	7,238.00
430 - Netball Expenses	607.24	5,573.63
435 - Newbros Expenses	625.25	918.35
446 - Operating Expenses - WACSSO Fees	-	1,470.30
450 - Subscription Expenses	103.63	381.12
465 - Uniform Stock Adjustment - JFE Consignment	-	(253.70)
490 - Prior Year Adjustments	-	758.55
<b>Total Operating Expenses</b>	<b>2,136.12</b>	<b>48,025.41</b>
<b>Net Profit</b>	<b>(938.93)</b>	<b>(22,869.48)</b>

# Balance Sheet

## Newborough Primary School Parents and Citizens' Association Incorporated As at 3 August 2025 Accrual Basis

	3 AUG 2025	31 DEC 2024
<b>Assets</b>		
<b>Bank</b>		
600 - Transaction Account	39,558.21	24,640.15
606 - Debit Card Account	500.00	500.00
620 - Newbros Account	3,424.72	3,866.11
630 - Netball Account	3,664.42	1,776.47
650 - Term Deposit #1 - 3 Months	50,893.59	50,000.00
655 - Term Deposit #2 - 3 Months	10,688.04	40,000.00
<b>Total Bank</b>	<b>108,728.98</b>	<b>120,782.73</b>
<b>Current Assets</b>		
633 - Uniform Stock on Hand	9,956.25	-
<b>Total Current Assets</b>	<b>9,956.25</b>	<b>-</b>
<b>Fixed Assets</b>		
607 - P&C Fixed Assets	1,307.90	1,198.00
<b>Total Fixed Assets</b>	<b>1,307.90</b>	<b>1,198.00</b>
<b>Non-current Assets</b>		
615 - Uniforms - Stock on Hand	-	12,825.44
<b>Total Non-current Assets</b>	<b>-</b>	<b>12,825.44</b>
<b>Total Assets</b>	<b>119,993.13</b>	<b>134,806.17</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
800 - Accounts Payable	7,303.00	-
890 - Suspense	-	(758.55)
<b>Total Current Liabilities</b>	<b>7,303.00</b>	<b>(758.55)</b>
<b>Total Liabilities</b>	<b>7,303.00</b>	<b>(758.55)</b>
<b>Net Assets</b>	<b>112,690.13</b>	<b>135,564.72</b>
<b>Equity</b>		
900 - Retained Earnings	135,564.72	210,654.08
Current Year Earnings	(22,874.59)	(75,089.36)
<b>Total Equity</b>	<b>112,690.13</b>	<b>135,564.72</b>



## Proof of account balance

**NEWBOROUGH PRIMARY SCHOOL PARENTS AND CITIZENS' ASSOCIATION INCORPORATED**  
**178 NEWBOROUGH ST**  
**KARRINYUP, WA, 6018**  
**AU**

### Account balances

The account balances shown are for selected accounts as at the report creation date.

Account name	Available Balance	Current Balance
<b>Westpac Community Solutions One</b> 036-027 579280	\$39,558.21	\$39,558.21
<b>Westpac Community Solutions One</b> 036-027 821030	\$500.00	\$500.00
<b>Westpac Community Solutions One</b> 036-027 821049	\$3,664.42	\$3,664.42
<b>Westpac Community Solutions One</b> 036-027 821057	\$3,424.72	\$3,424.72
<b>Term Deposit</b> 036-027 834317		\$51,261.56
<b>Term Deposit</b> 036-027 838684		\$10,688.04
<b>Accounts total</b>	<b>\$47,147.35</b>	<b>\$109,096.95</b>

### Things you should know

1. This report displays Westpac branded accounts available through Online Banking and selected by the user for display. It may not include all accounts held with the Westpac Group. The report is correct at the time it is generated. Westpac does not accept any liability for you relying on this report.
2. All amounts, including foreign currency accounts, are in AUD unless specified.
3. Account balances may not include pending transactions and pre-authorisations awaiting final approval. The balance may also exclude cheque payments awaiting clearance.





## Westpac Community Solutions One Statement of recent transactions

**NEWBOROUGH PRIMARY  
SCHOOL PARENTS AND  
CITIZENS' ASSOCIATION  
INCORPORATED  
178 NEWBOROUGH ST  
KARRINYUP, WA, 6018  
AU**

Account/Card number  
**036-027 579280**

Account opened:03-Mar-2015

### Transactions

This statement covers transactions from 12-Jun-2025 to 03-Aug-2025

Current balance: \$39,558.21

Date	Description	Withdrawal	Deposit
01 Aug 2025	WITHDRAWAL WESTPAC MERCHANT FEES 24892358FEE 001556	-\$24.75	
01 Aug 2025	DEPOSIT-OSKO PAYMENT 2323229 WA RETURN RECYCLE RENEW LTD 224036328		\$0.30
31 Jul 2025	DEPOSIT-OSKO PAYMENT 2298818 WA RETURN RECYCLE RENEW LTD 224036589		\$5.30
31 Jul 2025	DEPOSIT-OSKO PAYMENT 2279784 WA RETURN RECYCLE RENEW LTD 224037040		\$6.20
31 Jul 2025	DEPOSIT-OSKO PAYMENT 2277844 WA RETURN RECYCLE RENEW LTD 224035828		\$1.60
31 Jul 2025	DEPOSIT-OSKO PAYMENT 2260551 WA RETURN RECYCLE RENEW LTD 224036284		\$13.10
31 Jul 2025	DEPOSIT-OSKO PAYMENT 2242097 WA RETURN RECYCLE RENEW LTD 224037866		\$9.40
31 Jul 2025	DEPOSIT-OSKO PAYMENT 2241711 WA RETURN RECYCLE RENEW LTD 224037956		\$0.20
31 Jul 2025	DEPOSIT-OSKO PAYMENT 2223297 WA RETURN RECYCLE RENEW LTD 224037217		\$1.40
29 Jul 2025	DEPOSIT Entertainment Pu      COMM. 86124		\$14.00
28 Jul 2025	WITHDRAWAL-OSKO PAYMENT 1977492 Newborough Primary School Book week incursion paymet in error Book week incursion Angus Roberts	-\$9.50	
28 Jul 2025	WITHDRAWAL-OSKO PAYMENT 1974574 Newborough Primary School CHELSEA MARIE WHITE-HALL NAIDOC wee Naidoc	-\$5.70	
28 Jul 2025	WITHDRAWAL-OSKO PAYMENT 1969679 Newborough Primary School Payment error - LEAH CARMODY	-\$2.20	
24 Jul 2025	ATM DEPOSIT HANDYBANK KARRINYUP 1 24/07 08508		\$510.00
23 Jul 2025	DEPOSIT-OSKO PAYMENT 2827698 MR MICHAEL ROBERTS Book week incursion Angus Roberts R12		\$9.50



21 Jul 2025	DEPOSIT-OSKO PAYMENT 2455513 JENNIFER FRANKLIN jfe Uniform sales-June		\$397.19
18 Jul 2025	PAYMENT BY AUTHORITY TO XEROAUSTRALIAPTY XeroAUIINV_ShM42VhS	-\$56.24	
01 Jul 2025	WITHDRAWAL WESTPAC MERCHANT FEES 24892358FEE 001556	-\$32.27	
01 Jul 2025	DEPOSIT-OSKO PAYMENT 2010543 LEAH CARMODY Willhortnaidoc		\$2.20
30 Jun 2025	WITHDRAWAL-OSKO PAYMENT 1625168 Newborough Primary School NPS Donation - Kids Club NPS Donation - Kids Club	-\$800.00	
27 Jun 2025	DEPOSIT Entertainment Pu COMM. 86124		\$42.00
24 Jun 2025	MERCHANT SETTLEMENT 0950001 NEWBOROUGH PRIMARY S0001 KARRINYUP		\$146.75
23 Jun 2025	DEPOSIT-OSKO PAYMENT 2812867 MS CHELSEA MARIE WHITE-HALL NAIDOC week Mila Hanzl Naidoc week		\$5.70
19 Jun 2025	WITHDRAWAL MOBILE 1803369 TFR Westpac Com Newbros Eftp Sales	-\$80.96	
18 Jun 2025	PAYMENT BY AUTHORITY TO XEROAUSTRALIAPTY XeroAUIINV_SW7Eanjw	-\$52.50	
18 Jun 2025	DEPOSIT-OSKO PAYMENT 2704599 JENNIFER FRANKLIN jfe May Uniform sales		\$880.32
16 Jun 2025	MERCHANT SETTLEMENT 0920001 NEWBOROUGH PRIMARY S0001 KARRINYUP		\$60.72
13 Jun 2025	MERCHANT SETTLEMENT 0910001 NEWBOROUGH PRIMARY S0001 KARRINYUP		\$20.24

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### Things you should know

1. This interim statement shows only those transactions that have been processed and may not include intraday transactions.



## Westpac Community Solutions One Statement of recent transactions

**NEWBOROUGH PRIMARY  
SCHOOL PARENTS AND  
CITIZENS' ASSOCIATION  
INCORPORATED  
178 NEWBOROUGH ST  
KARRINYUP, WA, 6018  
AU**

Account/Card number  
**036-027 821030**

Account opened:04-Jul-2024

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### Transactions

This statement covers transactions from 12-Jun-2025 to 03-Aug-2025

Current balance: \$500.00

Date	Description	Withdrawal	Deposit
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## Westpac Community Solutions One Statement of recent transactions

**NEWBOROUGH PRIMARY  
SCHOOL PARENTS AND  
CITIZENS' ASSOCIATION  
INCORPORATED  
178 NEWBOROUGH ST  
KARRINYUP, WA, 6018  
AU**

Account/Card number  
**036-027 821049**

Account opened:04-Jul-2024

### Transactions

This statement covers transactions from 12-Jun-2025 to 03-Aug-2025

Current balance: \$3,664.42

Date	Description	Withdrawal	Deposit
01 Aug 2025	WITHDRAWAL ONLINE 1490808 PYMT Indigo Sta Netball Umpiring	-\$30.00	
01 Aug 2025	WITHDRAWAL ONLINE 1490806 PYMT Olivia Bur Netball Umpiring	-\$15.00	
01 Aug 2025	WITHDRAWAL ONLINE 1490802 PYMT Saniya Kau Netball Umpiring	-\$40.00	
25 Jul 2025	WITHDRAWAL ONLINE 1435571 PYMT Indigo Sta Netball Umpiring	-\$30.00	
25 Jul 2025	WITHDRAWAL ONLINE 1435567 PYMT Olivia Bur Netball Umpiring	-\$15.00	
25 Jul 2025	WITHDRAWAL ONLINE 1435173 PYMT Sally John Netball Umpiring	-\$20.00	
25 Jul 2025	WITHDRAWAL ONLINE 1435169 PYMT Saniya Kau Netball Umpiring	-\$40.00	
17 Jul 2025	WITHDRAWAL MOBILE 1370494 PYMT TL Cawthor Netball Reimbursem	-\$102.24	
16 Jul 2025	DEPOSIT-OSKO PAYMENT 2245629 MRS TANYA CAWTHORNE AshleyC shorts net		\$27.00
27 Jun 2025	WITHDRAWAL ONLINE 1560043 PYMT Indigo Sta Netball Umpiring	-\$30.00	
27 Jun 2025	WITHDRAWAL ONLINE 1560041 PYMT Olivia Bur Netball Umpiring	-\$15.00	
27 Jun 2025	WITHDRAWAL ONLINE 1560038 PYMT Sally John Netball Umpiring	-\$20.00	
27 Jun 2025	WITHDRAWAL ONLINE 1560034 PYMT Saniya Kau Netball Umpiring	-\$40.00	
20 Jun 2025	WITHDRAWAL ONLINE 1508247 PYMT Indigo Sta Netball Umpiring	-\$30.00	
20 Jun 2025	WITHDRAWAL ONLINE 1508244 PYMT Olivia Bur Netball Umpiring	-\$15.00	



20 Jun 2025	WITHDRAWAL ONLINE 1508241 PYMT Sally John Netball Umpiring	-\$20.00
20 Jun 2025	WITHDRAWAL ONLINE 1508239 PYMT Saniya Kau Netball Umpiring	-\$40.00
13 Jun 2025	WITHDRAWAL ONLINE 1402585 PYMT Indigo Sta Netball Umpiring	-\$30.00
13 Jun 2025	WITHDRAWAL ONLINE 1402583 PYMT Olivia Bur Netball Umpiring	-\$15.00
13 Jun 2025	WITHDRAWAL ONLINE 1402579 PYMT Sally John Netball Umpiring	-\$20.00
13 Jun 2025	WITHDRAWAL ONLINE 1402537 PYMT Saniya Kau Netball Umpiring	-\$40.00

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## Westpac Community Solutions One Statement of recent transactions

**NEWBOROUGH PRIMARY  
SCHOOL PARENTS AND  
CITIZENS' ASSOCIATION  
INCORPORATED  
178 NEWBOROUGH ST  
KARRINYUP, WA, 6018  
AU**

Account/Card number  
**036-027 821057**

Account opened:04-Jul-2024

### Transactions

This statement covers transactions from 12-Jun-2025 to 03-Aug-2025

Current balance: \$3,424.72

Date	Description	Withdrawal	Deposit
20 Jun 2025	DEPOSIT TryBooking Pty L Newbros Movie Nite		\$396.00
19 Jun 2025	WITHDRAWAL-OSKO PAYMENT 1899662 Slushy King Newbros Movie Night Popcorn machine 002714 Newborough PS P&C	-\$150.00	
19 Jun 2025	WITHDRAWAL-OSKO PAYMENT 1895616 Rob Antonello Movie Night Expenses Movie Night Expenses	-\$475.25	
19 Jun 2025	DEPOSIT ONLINE 2803370 TFR Westpac Com Newbros Eftp Sales		\$80.96

### Things you should know

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## P&C Funding Proposal Form

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Benefits- How does your proposal support our school community values? List 3 ways the proposal benefits the school community and the kids of NPS?

1. Providing a shared, inclusive space where students and teachers can collaborate
2. An environment that encourages curiosity, care for shared spaces, and academic growth.
3. A vibrant & inviting space that reflects the importance we place on reading and knowledge

### Notes

The library at Newborough PS is a highly valued space within our school community. It is not only used during weekly class library sessions, which students look forward to, but also serves as a safe, welcoming environment during lunch clubs and quiet reading times. The new curvature shelving will be used to create special nooks for both the upper and lower years. It will allow the opportunity to display the different genres and areas of interest. Showcasing these different areas will allow the students to explore, engage and continue to grow.

### Important Information

- Will the item be a P&C or school asset?
- Will the item be stored at school? Where?
- List foreseeable risks.
- List cost estimates.

School Asset- Library

School Asset- Library

No foreseeable risks, just improvements. Please find attached images of these items. An estimate of cost are below.

Curvature Shelving units 3 x \$1763.46 plus shipping is \$5920.38 (excluding GST)

4 Tier Acrylic Spinner including shipping \$605.45 (excluding GST)

STEM Table \$2241.

IKEA lunge covers \$149 x 2 is \$298

Ottomons/pouffe \$900

TOTAL = \$9964.83

### Outcome

P&C Meeting Vote: Approved / Not Approved

P&C Executive Committee Vote: Approved / Not Approved / Not Applicable

Principal: Approved / Not Approved / Not Applicable

This proposal requires more information to be supplied: Yes / No

Proposal (pending completion of required documentation and risk assessment: Passed / Rejected / Re-submit